**MEETING MINUTES 9-10-24**

**POSSUM VALLEY MUNICIPAL AUTHORITY**

**MEETING 10/14/2024**

**Present:**

Mike Johnson – Chairman

Chris Hartsock – Vice Chairman

Micaiah James Van Evera – Secretary/Treasurer

Dave Wiser – Assistant Treasurer

Gerald Walmer – Assistant Secretary

Others present: Plant Superintendent Stephen A. Russell, Office Coordinator/Assistant Operator Chad M. Smith, Operator David R. Rupp, Jr.

**CALL TO ORDER** – Michael Johnson called the Public Meeting to order at 6:32 PM.

**Previous Meeting Minutes** - After review of the August 6, 2024 regular meeting minutes, Chris Hartsock moved, seconded by Dave Wiser, to approve the minutes as written. Approving vote was 5-0.

**SEWER OLD BUSINESS**

**Plant Upgrade update** – Nothing new at this time.

**SEWER NEW BUSINESS**

**Solictor Fees Resolution-** A Resolution of Possum Valley acknowledging/approving Solictor Harry Eastman’s legal fee for various work for PVMA. Jerry Walmer moved to accept the Resolution as written, seconded by Chris Hartsock, approving vote was 5-0.

**Superintendent Sewer Report** **(Steve Russell)**

-1 Call-Out to Center Mills pump station. Chamberlin/Wingert repaired

-EQ tank was cleaned out, painted, and diffusers replaced.

-Grease issue at 111 N. Main St.

-Steve asked about 20 years of service regarding PTO. Micaiah moved, seconded by Dave Wiser to add 40 more hours of PTO for those serving 20 years. All were in favor. Chad will update the employee handbook for next meeting.

-Chad is to attend the TPC two day electrical class at a location of his choosing the PVMA will pay for the hotel stay and necessary overtime.

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**WATER OLD BUSINESS**

**New Reservoir Update-** Bidding documents are done.

**Walt Hayes Well**- Chris Hartsock moved, seconded by Dave Wiser, to go with Option 1 of the controls quoted by Control 21. Motion carried.

**WATER NEW BUSINESS**

**Heidlersburg Fire Company Donation**- Mike moved to donate $250, seconded by Micaiah, to make it for their help with disinfecting piping at the reservoir.

**Superintendent Water Report (Steve Russell) -**

-Raw Water tank was cleaned

-Springs were disconnected

-Will be extending the new wellhouse

**MONTHLY FINANCIAL BUSINESS**

**Rates Discussion** – Mike moved to increase the Sewer rate from $65 to $77 per month. Also the Water rate from $160 to $210 per quarter for 8000/gals, seconded by Jerry Walmer, Approving vote was 5-0. Monthly billing for water was discussed. Letter to be done by October’s meeting.

**Audit** - Micaiah moved, seconded by Jerry, to write off the water department deficit owed to the sewer department per auditing standard recommendations.

**Delinquent Accounts review/discussion.**

**Profit/Loss August 2024, Budget vs. Actual** - Reviewed

**August 2024 Checks Review/Approval** – Dave moved, seconded by Chris Hartsock, to approve the checks in August. Approving vote was 5-0. Jerry moved, seconded by Micaiah, to moved 30K from the PLGIT account to the Operating account. Approving vote was 5-0. Chris Hartsock will handle the transaction.

***Public Meeting adjourned – 8:27pm***

***Mike Johnson called for an Executive session to discuss personnel .***

**Respectfully submitted, Chad M. Smith – O.C./A.O.**